

Date: [DD/MM/YYYY]

To,

Project Head, Division of Admissions,
Lovely Professional University, Phagwara
Punjab, India

Subject: Recommendation Letter for Shikshak Samman Anudan

Dear Sir,

This is to certify that **[Parent's Name]**, is currently serving as a **[Designation]** in institution, **[Name of the Educational Institution]**, located at **[Full Address]**.

The details of their employment are as follows:

1. **Full Name of Employee (Parent):** [Full Name]
2. **Designation:** [e.g., Teacher, Lecturer, Principal]
3. **Department/Subject Taught:** [Subject]
4. **Date of Joining:** [DD/MM/YYYY]
5. **Nature of Employment:** [Permanent/ Contractual/ Temporary]
6. **Employee ID:** [Employee ID]
7. **Institution Type:** [School/ College/ University/ Other]
8. **Affiliation Details:** [CBSE/ICSE/State Board/UGC Recognized, etc.]

We confirm that **[Parent's Name]** is a full-time educator at the above stated institution and is currently in active service as per the institution's records. We have **No Objection** to the application of **[Candidate's Name son/daughter of Parent's Name]** for the **Shikshak Samman Anudan** financial aid offered by Lovely Professional University, Phagwara. The copy of the official **ID Card** issued by the institution is attached with this letter for your ready reference. All the information provided above is true to the best of my knowledge and verified from our official records of Institution.

For any further clarification, feel free to contact us at **[Institution Contact Number]** and **[Official Email Address]**.

Sincerely,

[Name of Head of Institution]

[Designation: Principal/Headmaster/Director]

[Name of Institution]

[Official Stamp of the Institution]

Note: The Recommendation cum NOC letter is to be provided on the official letter head of the institution